

EL PASO COUNTY 911 DISTRICT

Board Approved 7/22/2004

FY 2004-2005 BUDGET ANALYSIS FOR PRESENTATION

Year-End
Projection 2004

September 2003-2004 Cash Balance Year-End 8,082,000

REVENUES

Operating Revenues - 911 Fees 4,100,000
Interest Income - Investments 18,000

TOTAL FUND 12,200,000

OPERATING

Personnel Services 429,100
Materials and Supplies 37,000
Property and Equipment 30,000
Operating Expenses 1,295,000
Administrative Expenses 179,000

TOTAL OPERATING BUDGET REQUESTED FOR 2004-2005 1,970,100

DIFFERENCE REVENUE/OPERATING EXPENDITURES \$10,229,900

PROJECTS

A) Project - City Radio Project 225,000
B) Project - New CAD Equipment 500,000
C) Project - Enhance 911 Wireless Non-Recurring 60,000
D) Project - Enhance Emergency Communications 150,000
E) Project - Mapped ALI & Wireless Display 100,000
F) Project - Crosstraining 100,000
G) Project - Emergency Center and Equipment 7,574,800

Total estimated major expenditures 8,709,800

Total estimated cash @ September 30, 2005 \$1,520,100

The budget approved and adopted by the 9-1-1 Board of Managers is adopted subject to adjustment which the Board may make from time to time with respect to individual line items. The total expenditures budgeted will not be exceeded or increased without approval of the governmental entities which comprise the 9-1-1 District.

The approved budget includes a revenue estimate based on a residential service fee of \$.40/month, business lines are \$1.00/month and PBX trunks are \$1.60 as set by the Board of Managers and cellular fees @ \$.50/month per Texas Legislature.

FY 2004-2005 REQUESTED BUDGET

FORM "R"
REVENUE WORKSHEET

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EL PASO COUNTY 911 DISTRICT

TOTAL
BUDGET
FY2004

ENTITY: EL PASO COUNTY 911 DISTRICT

CHARACTER GOVERNMENTAL REVENUE
OBJECT 4000 OPERATING REVENUE

4000 911 Fees Collected 4,100,000

TOTAL OBJECT 4,100,000

OBJECT INTEREST INCOME

TOTAL OBJECT 18,000

TOTAL CHARACTER \$4,118,000

FY 2004-2005 REQUESTED BUDGET

FORM "A"
EXPENDITURE WORKSHEET

EL PASO COUNTY 911 DISTRICT

TOTAL
BUDGET
FY04-2005

CHARACTER OBJECT PERSONNEL SERVICES (FORM C)
SALARY EXPENSE

6000-0 Salaries, General 332,000

TOTAL OBJECT 332,000

OBJECT 7001 FRINGE BENEFITS

6010-0 FICA Taxes 26,000

6020-0 Texas Employment Commission 1,600

6030-0 Health/Disability Insurance 26,500

6040-0 Retirement Contribution 43,000

TOTAL OBJECT 97,100

TOTAL CHARACTER 429,100

CHARACTER OBJECT MATERIALS & SUPPLIES (FORM 8)
MATERIALS AND ADVERTISEMENTS

6041-0 Account Charges 500

6270-0 Office Supplies 10,000

6100-0 Advertisement Expense 5,500

6280-0 Publications Expense 1,000

6290-0 Public Education Materials 20,000

TOTAL OBJECT 37,000

TOTAL CHARACTER 37,000

EL PASO COUNTY 911 DISTRICT

FORM C - FY 2004-2005
BUDGET STAFFING TABLEENTITY: EL PASO COUNTY 911 DISTRICT
OFFICE STAFF

	AUTHORIZED FY04-05	ACTUAL FY04-05
<u>PERMANENT POSITIONS</u>		
DIRECTOR	1	1
ASSISTANT DIRECTOR	1	1
ADMINISTRATIVE ASSISTANT	1	1
COMMUNICATIONS MANAGER	1	1
SYSTEMS ANALYST	1	1
GEOGRAPHIC INFORMATION MANAGER	1	1
 TOTAL PERMANENT	 6	 6

SALARY AND BENEFITS
PROJECTED FOR 2004 - 2005 FISCAL YEAR**OCTOBER 1, 2004 THROUGH SEPTEMBER 30, 2005**

SALARIES	332,000	
		332,000
* SOCIAL SECURITY TAX (7.65%)	26,000	
EMPLOYER HEALTH INSURANCE/Disability	26,500	
EMPLOYER RETIREMENT CONTRIBUTION	43,000	
TEXAS EMPLOYMENT COMMISSION	<u>1,600</u>	97,100
 TOTAL SALARY AND BENEFITS	 \$429,100	

* rounded

**Operating Budget
MATERIALS AND SUPPLIES EXPENSE
FORM 8**

EL PASO COUNTY 911 DISTRICT		
SUBJECT	TITLE/DESCRIPTION/EXPLANATION/JUSTIFICATION	BUDGETED 2004-2005
6270-0	OFFICE SUPPLIES supplies include data processing supplies, office supplies and printing services necessary for the daily operations of district	\$10,000
6041-0	ACCOUNT CHARGES	\$500
6100-0	ADVERTISEMENT EXPENSE advertisement of request for bids/proposals when necessary and other legal requirements for advertising notices	\$5,500
6280-0	PUBLICATIONS EXPENSE publications necessary for geofile maintenance consisting of City Directory, Cole Directory, and other informative reading material	\$1,000
6290-0	PUBLIC EDUCATION MATERIAL	\$20,000

FY 2004-2005 REQUESTED BUDGET

FORM "A"
EXPENDITURE WORKSHEET

EL PASO COUNTY 911 DISTRICT

TOTAL
BUDGET
FY04-2005**CHARACTER** **EQUIPMENT ACQUISITIONS**
OBJECT **6900 EQUIPMENT**

6900-0	Capital Equipment/Software Purchases	20,000
6900-1	Non-Capital Equipment/Software Purchases	10,000

TOTAL OBJECT		30,000
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TOTAL CHARACTER		30,000
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CHARACTER **OPERATING EXPENSES**
OBJECT **SERVICES AND OTHER**

6190-0	Maintenance/Hardware/Software/Repairs	200,000
6220-0	Language Line Services	1,200
6230-0	Network Cost - Valor	3,800
6235-0	Network Cost - Recurring/CLEC	10,000
6240-0	Network Cost - SWBT 911 Recurring	410,000
6240-2	Network - Wireless Recurring	250,000
6250-0	Internet Recurring	2,400
6250-1	Network - 149-0009 Pagebridge	5,000
6250-2	Network - 587-2351 ISDN Circuits	7,600
6250-3	Network - 680-1911 FD Modem Circuits	12,000
6250-4	Network - 710-0609000 T1 SO	10,000
6250-6	Network - 832-4400 911 Switch	50,000
6260-0	Network - SWBT One-Time Cost	2,000
6320-0	Site Rental - Pagebridge	5,000
6330-1	Building Utilities	100,000
6330-2	Building Janitorial/Security	35,000
6330-3	Building Parking	11,000

TOTAL OBJECT		1,115,000
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OBJECT **OTHER OPERATING EXPENSE**

6150-0	Calltaker Costs	180,000
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TOTAL OBJECT		180,000
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TOTAL CHARACTER		1,295,000
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CHARACTER **ADMINISTRATIVE EXPENSES**
OBJECT **CONTRACTUAL/PROFESSIONAL FEE (FORM 7)**

6300-0	Professional Services - Legal	25,000
6300-1	Professional Services - Reg. Attorney	9,000
6300-2	Professional Services - Public Affairs	8,000
6300-3	Professional Services - Audit	7,700
6140-0	Contract Services	50,000

TOTAL OBJECT		99,700
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**Operating Budget
FORM 7**

EL PASO COUNTY 911 DISTRICT		
SUB-OBJECT	TITLE/DESCRIPTION/EXPLANATION/JUSTIFICATION	BUDGETED 2004-2005
	CONTRACTUAL SERVICES DETAIL	
6300-0	PROFESSIONAL SERVICES - Legal	25,000
6300-1	PROFESSIONAL SERVICES - Reg. Attorney	9,000
6300-2	PROFESSIONAL SERVICES - Public Affairs	8,000
6300-3	PROFESSIONAL SERVICES - Audit	7,700
6140-0	CONTRACT SERVICES	50,000
	ADMINISTRATIVE EXPENSES	
	<u>RENTALS</u>	
6310-0	Office Rent	10,000
	<u>UTILITIES</u>	
6330-0	Office Telephone Local	10,000
6340-0	Office Telephone Long Distance	1,000
	<u>OTHER ADMINISTRATIVE EXPENSES</u>	
6170-0	Installation Expense	1,000
6180-0	Insurance Expense	30,000
6350-0	Training/Membership/Registration Expense	8,300

FY 2004-2005 REQUESTED BUDGET

FORM "A"
EXPENDITURE WORKSHEET

EL PASO COUNTY 911 DISTRICT

TOTAL
BUDGET
FY04-2005

CHARACTER ADMINISTRATIVE EXPENSES
OBJECT Office Rent

6310-0 Office Rent Expense 10,000

TOTAL OBJECT 10,000

OBJECT UTILITIES

6330-0 Office Telephone 10,000

6340-0 Office Telephone -Long Distance 1,000

TOTAL OBJECT 11,000

OBJECT OTHER ADMINISTRATIVE EXPENSES

6170-0 Installation Expense 1,000

6180-0 Insurance Expense 30,000

6350-0 Training/Membership Expense 8,300

TOTAL OBJECT 39,300

OBJECT TRAVEL EXPENSE (FORM 9)

6360-0 Travel Expense 18,000

6120-0 Automobile Rental/Expense 1,000

TOTAL OBJECT 19,000

TOTAL CHARACTER 179,000

Total Expenditures - Fiscal Year 2004-2005 \$1,970,100

Operating Budget
TRAVEL EXPENSE
FORM 9

EL PASO COUNTY 911 DISTRICT					
DEPT/ACCT	PURPOSE	LOCATION	INCLUSIVE DATES	TITLE(S) OF PERSONS ATTENDING	REQUESTED AMOUNT
6360	to attend meeting or conferences of professional or governmental organiz. of which the district is a member	various designated cities in the United States	October 1, 2004 to September 30, 2005	May include: Board Member(s) Director Assistant Director Administrative Assistant Communications Mgr. Geographic Inf. Mgr. Systems Analyst Public Safety Personnel	\$18,000